

London Healthcare Public Health (HCPH) and Population Health (PH) Network

Terms of Reference (ToR)

The HCPH and PH network is convened for system partners who work on major conditions and to reduce health inequalities in London. The aim of the network is to connect, engage learn, collaborate and/or co-ordinate action to improve population health outcomes and reduce health inequalities gap. Our shared goals are:

- To improve the health of Londoners and reduce health inequalities providing a strong focus on prevention within health and care pathways.
- To build on existing efforts to reduce excess mortality in London region.
- Use collective London voice to advocate for individuals and communities experiencing inequities in healthcare.
- Identify and share best practice at local, placed based and regional level.

Membership:

The network's membership includes representatives from a range of public health organisations, including local authorities, Office for Health Improvement and Disparities and [others TBC].

Members are expected to:

- Be willing and forthcoming with ideas and experiences of benefit to the wider network,
- Readiness to share with colleague's intelligence (experiences, learning etc.) via email, verbally or formally presenting.
- Participate in task and finishing groups as and when appropriate
- It is expected that senior member of the group, support via deputising for the chair and/or contribute to setting the agenda as and when appropriate.

Secretariate arrangements:

- Chair responsibilities will be provided by Will Maimaris Director of Public Health Haringey.
- Secretariate support will be provided by ADPH London (Joleene King, Public Health Strategist). The secretariate will distribute:
 - Items prior to each meeting such as the agenda and any required pre reading
 - Meeting summaries
 - Any relevant information for dissemination and circulation between meetings

Meetings:

- The network will meet twice a year and will generally take place with one online and one in-person.



- The meeting duration is up to 2 hours with a time commitment 2 hours + advanced review/ reading where needed. Members of the network may choose to get involved in specific pieces of work

Knowledge Hub

- From September 2025, the ADPH London [KHub](#) site will be used to share information and resources relating to the networks. It is the members responsibility to sign up to [KHub](#) and request access to the relevant ADPH London networks.

Data protection

Email distribution list

- By joining this network, members consent to their email address(es) being held by ADPH London
- ADPH London ask that members who join this network contact ADPH London if their email address(es) require updating (i.e., be added to the list, change email address or be removed from the list)
- ADPH London will use the distribution list for meeting invites, to share information/intelligence relating to the role/purpose of the network through the ADPH London office mailbox, and on behalf of members and external partners
- The distribution list will not be shared with third parties

Use of Artificial Intelligence (AI)

- To protect confidentiality and maintain a safe space for open discussion, AI bots and assistants are not permitted at ADPH London meetings.
- ADPH London manages its own recording and transcription processes and will always inform attendees at the start of a meeting. The use of external AI tools may compromise this control and is therefore prohibited.
- If you use an AI assistant for accessibility reasons, please contact us in advance of any meeting, to agree how we can assist you.

Review ToR in November 2026