

London Obesity Leads Network (LOLN) Terms of Reference (TOR)

Term

This is a network coordinated by the Association of Directors for Public Health London (ADPH London) and Office of Health Improvement and Disparities London (OHID London). The Terms of Reference is effective from August 2023 and will be ongoing until terminated by agreement between its members.

Role/Purpose

The purpose of this network is to:

- Provide a CPD development for borough based weight management leads i.e. Public Health strategists and commissioners, as well as DsPH, CsPH and colleagues from OHID London, GLA health teams and other London system organisations with health teams.
- Share best practice and evidence base from across London, as well as outside the London region when necessary.
- Allow opportunity/space for collaboration and be a vehicle for disseminating key intelligence to weight management leads pan London to support the health improvement agenda and addressing health inequalities

Membership

The network comprises of:

- **Co-Chairs:** Bimpe Oki, CPH LB Lambeth, Jayne Taylor, CPH LB City & Hackney, Jackie Chin, CPH OHID London
- **Secretariat:** Joleene King, Public Health Strategist, ADPH London & Leah De Souza-Thomas, Health and Wellbeing Programme Manager, OHID London
- Public Health weight management leads/ commissioners, London Directors of Public Health and Public Health
- Consultants from the 32 London Local Authorities & City of London
- OHID London
- GLA Health Team
- Colleagues from other London system organisations with health teams
- Colleagues from academia related to weight management & obesity

Roles and Responsibilities

Co Chairs

- To lead the network and provide leadership.
- Be the link between obesity leads/commissioners locally and DsPH
- Set the themes/ identify priorities for LOLN network agendas and forward plans

Secretariat

- Coordinate an agenda to meet the needs of the group based on liaising with the chairs.
- Follow up on any delegated action arising from the meeting and feedback to the team as and when appropriate.
- Maintain membership/distribution list held by the ADPH London office.
- Monitor and evaluate the network on whether it remains fit for purpose and evolves with the obesity landscape.

Members

- Be willing and forthcoming with ideas and experiences of benefit to the wider network.
- Readiness to share with colleague's intelligence (experiences, learning etc.) via email, verbally or formally presenting.
- Participate in task and finishing groups as and when appropriate

Meetings

- Meetings will be held quarterly, for 2 hours.
- One meeting a year will be held in person for an extended time of 4 hours and will include a networking lunch.
- If required subgroup meetings will be arranged outside of these times at a time convenient to subgroup members.

Knowledge Hub

From September 2025, the ADPH London KHub Digital Networks site will be used to share information and resources relating to the network. It is the members responsibility to sign up to KHub and request access to the relevant ADPH London networks.

Data protection

Email distribution list

- By joining this network, members consent to their email address(es) being held by ADPH London
- ADPH London ask that members who join this network contact the ADPH London office if their email address(es) require updating (i.e., be added to the list, change email address or be removed from the list)
- ADPH London will use the distribution list to share information/intelligence relating to the role/purpose of the network and on behalf of members and external partners
- The distribution list will not be shared with third parties

Use of Artificial Intelligence (AI)

To protect confidentiality and maintain a safe space for open discussion, AI bots and assistants are not permitted at ADPH London meetings.



ADPH London manages its own recording and transcription processes and will always inform attendees at the start of a meeting. The use of external AI tools may compromise this control and is therefore prohibited.

If you use an AI assistant for accessibility reasons, please contact us in advance of any meeting, to agree how we can assist you.

Review: November 2026