



President, Association of Directors of Public Health

Job description

The President's role is one of leadership of the Association, working with and supported by members of the Board, Council, Chief Executive and ADPH staff.

ADPH is a Company limited by guarantee and a Registered Charity in England and Wales. The President is designated as a Charity Trustee, Company Director, and Chair of the ADPH Board of Directors. As such the President will be required to meet the requirements placed on Company and Charity Directors.

Appointment: Election amongst all Ordinary members (i.e. DsPH) through a single transferable vote process (if appropriate).

Tenure: The President is required to be an Ordinary member of the ADPH throughout their tenure (i.e. an individual holding a post of Director of Public Health), whose corporate subscription has been paid. The term of office is 3 years, with an opportunity to stand for a second term – with a maximum of two consecutive terms.

Commitment: Approximately 1.5 days per week with some flexibility around evening and weekend work. The Association covers reasonable travel and accommodation expenses incurred whilst fulfilling the role. There is an expectation that candidates for the post will have discussed and secured this commitment with their employers.

Accountability: To the Association's members through the Board and Council.

Job purpose: To lead the Association in achieving its stated aims through its Board, Council and staff.

Key external relationships: National (all UK) Public Health leaders and commentators, including politicians and media health leads.

Principal responsibilities

- The President is designated as a Charity Trustee, Company Director and is Chair of the ADPH Board of Directors. [NB liability of individual Directors is limited to £1].
- Leadership of the Association through the Board, Council and staff.
- Maintaining a high profile on behalf of the Association and to lead on presentation of the views of the Association.

Main duties

Leadership

- To Chair the Board and ensure its effectiveness and adherence to the Objects of the Association.
- To work with the Board, Council and staff to create a vision for the Association and its work.
- To liaise with the Chief Executive to ensure the Association adheres to its Objects and to Public Health principles at all times.
- Leadership of the Honorary Officers and staff in assuring the governance for the Association.

Advocacy

- To develop and maintain a wide range of relevant contacts in order to advise on national policy.
- To lead a programme of high profile advice and information sharing, being both proactive in taking forward agreed ADPH policies and reactive to government, media initiatives and campaigns.
- To facilitate ADPH input into influential bodies where appropriate.
- To maintain a high profile by representing ADPH and presenting and speaking on its behalf (in line with agreed policy and collective membership views).

Management

- To line manage the Chief Executive including appraisal and performance management and oversee their development.