**ADPH Policy Workshop**

‘Your Association – your voice’

**Friday 13th June 2014**

**10.00 – 16.00**

**St Bride Foundation, Bride Lane, Fleet Street, London, EC4Y 8EQ**

[**http://www.sbf.org.uk/contact**](http://www.sbf.org.uk/contact)

**Registration Form**

**Workshop Registration**

The Workshop is free of charge to ADPH Members. One place is offered per organisation.

**To reserve your place please complete this form as soon as possible and email to:** **enquiries@adph.org.uk**

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| --- | --- |
| Name: |  |
| Job Title: |  |
| Organisation: |  |
| Address: |  |
| Email: |  |
| ‘phone:  |  |
| Dietary or Disability Requirements: |  |

**Terms and conditions**

Please note that your name, position, organisation and email address will be included in the delegate pack.

**Registrations:** All registrations must be in writing – telephone bookings cannot be made. Confirmation of receipt of your registration will be sent by email within 14 days of receipt of your completed registration form. ADPH cannot accept any responsibility for lost registrations. If you are in doubt about registration please email enquiries@adph.org.uk to check we have received your form. In the event of over subscription to the workshop, ADPH reserves the right to restrict registration to one place per organisation.

**The Annual General Meeting will also be held on the day of the workshop – the AGM is free of charge for ADPH members.**

**Joining Instructions:** A final programme and joining instructions will be sent by email at least one week before the workshop. If you do not receive correspondence from us by this time, please email enquiries@adph.org.uk to ensure you have secured a place.

**Cancellation/non-attendance: All cancellations must be made in writing to the ADPH. Cancellations after 6th June and non-attendance without prior notification will incur a charge of £60. Eligible substitute delegates are welcome at any stage, but should be notified in writing to the ADPH.**

**Alterations to programme:** ADPH reserve the right to cancel the event or change the date, venue or programme as necessary.