

Association of the Directors of Public Health (ADPH)
hosted by UK Health Forum

Person Specification

Job title: Head of Policy and Deputy CEO, ADPH

Department: ADPH, hosted by UKHF

	Essential Criteria	Desirable Criteria
Education Qualifications	Degree or equivalent Higher degree in Public Health or evidence of equivalent study Evidence of continuing professional development	
Experience	Project and Programme management At least five years working in Public Health including policy development Development of policy and strategy Wide-ranging work across sectors and professions Management of multi-agency groups Line management of staff	NHS or other public sector background National level working
Skills/Ability/ Knowledge	Knowledge of Public Health skills, policies and priorities Knowledge of national health and well-being agenda Qualitative research skills Public Health competencies Political awareness Excellent organisational and prioritisation skills Excellent written and oral communication skills Excellent IT skills	Public and Third Sector structures and governance Knowledge of current NHS and public health systems across UK
Qualities/ Attributes	Enthusiastic and pro-active Flexible and collaborative in approach Ability to deliver successfully to deadlines Political astuteness Able to work independently and co-operatively in a team or partnership situation Self-disciplined and self-reliant Robust and confident Credible at all levels and across sectors and agencies	
Other requirements	Willing to be flexible with hours and occasional off site work and overnight stays	